

***School Administrative Unit #61***

**60 Charles Street**

**Farmington, NH 03835**

**Tel. 603-755-2627 Fax 603-755-9334**

***Serving the communities of Farmington and Middleton***

***Keith Pfeifer, D. Ed***

***Cynthia Sparks***

***Laurie Verville***

***Diana DeNitto***

***Interim Superintendent***

***Dir. of Curriculum & Instruction***

***Business Administrator***

***Dir. of Student Services***

May 6, 2016

**REQUEST FOR BID**  
**SALE OF SURPLUS BUSES**

You are cordially invited by the Middleton School District to submit a bid for the purchase of a used school bus, (Bus#10) in accordance with the attached Specifications, Terms and Conditions, and Bid Submittal Form. Prospective respondents are advised to read this information over carefully prior to submitting a proposal.

The Bid must be submitted in a sealed envelope, plainly marked:

SEALED BID – Sale of Surplus Bus (#10)  
SAU 61 Business Office for  
Middleton School District  
Laurie L. Verville, Business Administrator  
60 Charles Street  
Farmington NH 03835

All bids must be received at the SAU Business Office no later than **3:00 pm, Tuesday, May 31, 2016.**

Laurie L. Verville  
Business Administrator

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### **SPECIFICATIONS**

The **Middleton School District** is making available to the public the opportunity to purchase one (3) of its surplus school buses. This vehicle is in "as is" condition. General property information is as follows:

#### **VEHICLE SPECIFICATIONS:**

Bus #10 2006 GMC

Mileage: 148,336

Short 041MS

1GDJG312461146224

This vehicle is currently being stored at Middleton Church, 175 Kings Highway, Middleton, NH and may be viewed by contacting Dave Proulx, Middleton Bus Coordinator, during normal business hours at 603-953-4561.

### **TERMS AND CONDITIONS**

1. Costs incurred for the preparation of a response to this RFB shall be the sole responsibility of the vendor or bidder submitting the proposal. The Middleton School District reserve the right to accept the proposal on one or more terms of a proposal, on all items of a proposal or any combination of items. The Middleton School District reserves the right to discontinue the selection process at any time prior to the awarding of a bid. The Middleton School District reserves the right to waive defects and informalities of the proposal documents.
2. No bidders will be allowed to 'test drive' vehicles.
3. The vehicles will be sold "as is" and "where is" with no warranty stated or implied and no refunds. Depending on bid replies, vehicles may be sold separately or all together, whichever is deemed most advantageous to the Middleton School District.
4. Bidder must be of legal age to purchase vehicles.
5. Only reasonable offers will be considered.
6. Bid submittal date is **3:00 pm, Tuesday, May 31, 2016**. No late, email, or facsimile bids will be accepted.
7. A signed Bid Submittal Form must be completed in order to be considered a valid bid.
8. NO late bids will be accepted.

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9. The Bid must be submitted in a sealed envelope, plainly marked:

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SAU 61 Business Office for

Middleton School District

Laurie L. Verville, Business Administrator

60 Charles Street

Farmington NH 03835

10. Payment is expected within five (5) business days of notification of award. Payment must be in the form of cash, certified check or money order. The vehicle(s) must be removed from their present locations by the successful bidder *no later than seven (7) days* after payment to the SAU Business Office. The pick up of vehicles will be the sole responsibility of the bidder(s). The Middleton School District will not deliver.

11. The Middleton School District reserves the right to accept any bid, and to reject any or all bids and to award the bid to the entity deemed most advantageous to their District; to accept the bid on one or more items of the bid, on all items of a bid or any combination of items of a bid and to waive any defects in bids.

*Continue to Bid Submittal Form*

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**BID SUBMITTAL FORM**  
**Middleton School District Bid**

Bus #10 2006 GMC    Mileage: 148,336    Short 041MS    1GDJG312461146224

\_\_\_\_\_ (\$ \_\_\_\_\_ .00)

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_